



VACATE NOTICE FORM

Tenant 1: _____

Tenant 2: _____

Property: _____

We will be vacating the above property and handing the keys back on: ____ / ____ / ____

End of Lease

As per our obligations under our Tenancy Agreement we hereby provide 30 days' notice.

Lease Break

As we are breaking our Lease Agreement, we understand we are required to:

- 1. Pay rent until the end of the lease or a tenant is found to take over our lease.
- 2. Pay reasonable re-letting costs incurred by the landlord which includes:
 - a) 1 weeks rent + GST (pro-rata)
 - b) Internet advertising fee of \$215 including GST
 - c) NT News advertising at cost

Please be aware these costs can be retained from your bond if not paid beforehand. We highly recommend these fees be paid in advance to avoid any funds being withheld from your bond and to ensure all bond monies are paid back in full.

Reason for vacating: _____

Tenant 1 forwarding email address: _____

Account Details (for bond refund): Account Name: _____

BSB Number: _____ Account Number: _____

_____/_____/_____
Signature Date

Tenant 2 forwarding email address: _____

Account Details (for bond refund): Account Name: _____

BSB Number: _____ Account Number: _____

_____/_____/_____
Signature Date